

# THE CHELTENHAM TRUST

At the heart of our vibrant community, The Cheltenham Trust is a charity dedicated to enriching the lives of residents and visitors through culture, sport, learning, community engagement, and health & wellbeing at five iconic venues across Cheltenham.

## **Communications and Insights Manager** **Six-month contract**

**Salary: Grade I £34,111 to £38,082**

At The Cheltenham Trust, we combine engagement, sustainable investment and social enterprise. We believe in collaboration and embracing opportunities. Our venues and services are the platforms for generating social, financial and cultural value through embracing diversity, encouraging collaboration and driving creativity. The Cheltenham Trust venues include:

- Pittville Pump Room
- Cheltenham Town Hall
- The Prince of Wales Stadium
- Leisure at Cheltenham
- The Wilson Art Gallery & Museum
- Cheltenham Tourist Information Centre (TIC) based at The Wilson

We have an opportunity for a manager to join the Trust on a six month basis to lead a committed team in promoting our offers to our audiences. Leading all aspects of our communications, marketing, press and PR, you will be an experienced manager with knowledge of the entertainment, cultural and sports sectors.

To apply please email [jobs@cheltenham.gov.uk](mailto:jobs@cheltenham.gov.uk) with your CV and cover letter; tell us about your skills, knowledge, qualifications, experience and how they meet the criteria listed above and in the job description/person specification. It's important that we're a good fit for each other, so let us know what's important to you and why you want to work for The Cheltenham Trust.

If you would like to have an informal chat about the post, please contact Sarah Robertson on 01242 387490 or email [sarah.robertson@cheltenhamtrust.org.uk](mailto:sarah.robertson@cheltenhamtrust.org.uk)

**Closing date: Tuesday 19<sup>th</sup> February 2019**

Interview date: To be confirmed

In order to comply with the Government's Baseline Personnel Security Standard (BPSS), applicants will be asked to provide proof of identity; nationality and immigration status; three years' employment or education history(if applicable) and, in some cases, verification of criminal record.